

GENERAL SESSION MEETING MINUTES

Monday, April 14, 2025 | 9:30AM – 12:00 PM

Alameda County Social Services Agency (Eastmont)**Maxwell Park Room**

6955 Foothill Blvd, Suite 143 (First Floor)

Oakland, CA 94605

ACA Commissioners Present

Barbara Price
 Denyse McCowan
 Linda Boykins
 Laura McMichael-Cady (Chair)
 Michael Goetz
 Pricilla Banks
 John Schinkel-Kludjian

Commissioners Absent

Bobby Arte Grant (Vice Chair) - Unexcused
 Lisa Malul – Excused

County of Alameda Staff Present

Rhoda Turner
 Diarra Piggue
 Kim Fogel
 Jennifer Stephens-Pierre
 Janet Weisman
 Connie Soriano - Virtual
 Janine Carlson
 Min Feng
 Deborrah Cooper
 Janine Carlson
 Ryan Hughes, BOS – District 3

Item	Discussion / Action Item
A. CALL TO ORDER	Meeting called to order at 9:37am Roll Call of Commissioners Quorum achieved.
B. APPROVAL OF MINUTES	Motion to accept meeting minutes from 3/10/2025 (M) Laura McMichael-Cady (S) Michael Goetz Minutes approved with the revision of Commissioner Banks removed from the Guests Attendance List.
C. COMMENTS FROM THE PUBLIC	None.
D. COMMENTS FROM THE ACA CHAIR	<ul style="list-style-type: none"> The Commission discussed the formation of a Nomination Committee to oversee the appointment of a new Chair and Vice-Chair. Commissioners Goetz and Banks will serve on the Nomination Committee. Chair McMichael-Cady relayed to the Commission that the Board of Supervisors acknowledged the receipt of their Statement of Concern Letter.

	<ul style="list-style-type: none"> ○ Proposed ACA Budget for 2025- 26 was discussed. Will continue budget discussion at the May meeting. ○ USAgings National Conference: Commissioner Schinkel-Kludjian expressed interest in attending.
E. COMMISSIONER BOYKIN'S FAREWELL	<ul style="list-style-type: none"> ○ Ryan Hughes, Policy Advisor, BOS District 3 – Office of Supervisor Lena Tam, presented Dedication of Service Proclamation to Commissioner Boykins for her contributions/service in Alameda County.
<p>F. PRESENTATION</p> <p>Topic: Annual Brown Act & Robert Rules of Order Training</p> <p>Organizaition: Office of the County Counsel</p>	<p><i>Presentation from the Alameda County Counsel</i></p> <ul style="list-style-type: none"> ○ Samantha Stonework-Hand, Assistant County Counsel conducted the Brown Act & Robert Rules of Order Training, providing an overview of its history and explaining its relevance and application to the Commission.
G. AAA DIRECTOR'S REPORT	<p><i>Jennifer Stephens-Pierre, AAA Director shared the following:</i></p> <p>AAA Administrative Report/Staff Update:</p> <ul style="list-style-type: none"> ▪ New Program Specialist Min Feng was introduced. ▪ The Senior Nutritionist recruitment recently closed with four applicants. It was noted that a concern remains regarding applicants meeting the minimum qualifications for the position. ▪ Several staff positions remain open, including Social Worker III, Administrative Specialist II, and Specialist Clerk I. ▪ Discussed standing concerns at the Federal level such as Medicaid and Social Security. ▪ Scam Jam event on June 16th at the San Leandro Senior Center, from 9 to 12 noon. ▪ Announced the AAA will be relocating to a standalone office in Hayward. ▪ The Annual (Service) Providers Meeting will be held in early May. ▪ AAA will be receiving the 2025 Innovation Award at this year's USAgings Conference for the Healthcare Career Pathways Program.

- May is Older Americans Month. This year's theme is "Flip the Script on Aging."
- Director Jennifer Stephens-Pierre will receive the Older Americans Month Proclamation from the Board of Supervisors on April 29th.
- Adult and Aging Services and all of Social Services will be volunteering throughout the County, targeting AAA programs such as the meal programs and senior centers.

ACA Recognition:

- Commissioner McMichael-Cady and Ms. Cooper were praised for their outstanding work on the Senior Update Newsletter.
- Director Jennifer Stephens-Pierre reported receiving a great deal of positive feedback regarding the Senior Update publication.

ADRC:

- The County is a Designated Aging and Disability Resource Connection ADRC.
- A request to reserve time on the agenda for July or August to provide an overview of the ADRC, including its purpose, goals, and funding plans.
- The website <https://alameda.my-adrc.org> was shared. It provides access to resources for older adults and people with disabilities in the County.

CAP Monitoring Update:

- The AAA is concluding its mediations on the following: data, direct services, senior employment program, and the CalFresh Healthy Living Program.

CDA Audit:

- In May the California Department of Aging will be conducting an on-site visit.
- Today, AAA will hold their first series of budget meetings to analyze and interpret data on how funds are being allocated and spent.
- The physical audit started January 27th and is ongoing.



	<p>RFP:</p> <ul style="list-style-type: none"> ▪ Acknowledged that the Advisory Commission plays a key role in reviewing incoming proposals. ▪ A request was made to reserve time on a future ACA meeting to conduct a RFP overview with the commissioners.
<p>H. SUBCOMMITTEE REPORTS</p>	<p>Exective Committee:</p> <ul style="list-style-type: none"> ○ The Executive Committee meeting will be held on Monday, April 28th. ○ Plan out for May and July's agenda will be discussed. ○ Finalizing the budget & Area Plan Update draft should be in the May agenda. ○ No meeting in May due to the Memorial Day holiday and June ACA Recess. <p>Public Relations:</p> <ul style="list-style-type: none"> ○ The latest Senior Update Newsletter is out (published). ○ The next task for the sub-committee is to begin preparing the Senior Update for the July through September issue. ○ Webinar in May re: "Grandparents Caring for Grandchildren." <p>Legislative:</p> <ul style="list-style-type: none"> ○ Legislation is currently releasing proposals. ○ The process of submitting legislative proposals for seniors, including working with various state associations and the California Senior Legislature were discussed. ○ The current challenges in getting legislative support is due to budget constraints and limited sponsorship opportunities for new assembly members. <p>Service Delivery:</p> <ul style="list-style-type: none"> ○ Commissioner McCowan provided an overview of the recent site visit to the Mastick Senior Center in Alameda, highlighting key observations and significant takeaways.


ACA

COUNTY OF ALAMEDA

ALAMEDA COUNTY ADVISORY COMMISSION ON AGING

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	<ul style="list-style-type: none"> ○ Commissioner Goetz reported making changes to the Service Site Visit Form and provided an explanation for the updates. ○ The commission discussed the potential value of including qualitative data, and a suggestion to incorporate it was raised. ○ Commissioner McCowan shared that it is her wish to establish a relationship with the BOS, specifically with its committees, to foster collaboration and alignment on key issues. ○ Commissioner McCowan stated the committee is gathering information to present to the BOS, with the goal of providing them with a monthly report.
I. ORAL COMMUNICATIONS/PUBLIC COMMENT	<ul style="list-style-type: none"> ○ None
J. ADJOURNMENT	Meeting adjourned at 12:11 pm.