



Advisory Commission on Aging

Kester Watters Chair
Kester Watters Committee, Chair

[Commission Website](#)
(510) 577-1900

Executive Committee

Agenda Date: Monday, June 26, 2023

Time: 9:00 AM to 10:00 AM

**Location: Eastmont Town Center—Big Sur Rm
6955 Foothill Blvd., 3rd Floor, Oakland, CA 94506**

TELECONFERENCING GUIDELINES: FOR TELECONFERENCED COMMISSION MEETINGS, MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THIS LINK: [ZOOM LINK](#) DIALING IN:

+1 669 900 6833 US (San Jose). Meeting ID: 854 4999 9580| Passcode: 227645

Public participation at Commission meetings is encouraged. We request that individuals limit their comments on any single item on the agenda to two minutes. The chosen spokesperson for a group may speak for four minutes.

Agenda Item	Material Provided (In Library unless noted)	Presenter	Time
Call to order/Roll Call		Watters	9:00-9:02
Review Agenda/Approve Minutes	Agenda/Minutes	Watters	9:02-9:05
Review Committee plan	Executive Committee plan	Watters	9:05-9:15
Review/Update Action Items	Executive Committee Action Log	Watters	9:15-9:20
Discuss role of ex officio committee members		Watters	9:20-9:30
Recommend action based on attendance	Attendance record	Committee	9:30-9:35
Establish Agenda for July ACA meeting		Committee	9:35-9:55
Open Floor for Questions		All	9:55-10:00
Adjourn		Watters	10:00

Next Executive Committee meeting is scheduled for Monday, July 24, 2023 from 9:00 am to 10:00 am

Check website [Advisory Commission on Aging \(alamedacountysocialservices.org\)](http://alamedacountysocialservices.org) for update.

Notes

ADVISORY COMMISSION ON AGING

Executive Meeting Minutes

Monday, May 22, 2023

1. CALL TO ORDER/ROLL CALL

Present: Laura McMichael-Cady (Chair), Howard Kirsch and Kester Watters (Vice-Chair)

Staff Present: Jennifer Stephens-Pierre, Charles Jones, Sonya Frost and Esperanza Contreras

2. AGENDA REVIEW

3. APPROVAL OF APRIL 24, 2023 MEETING MINUTES

Minutes approved by unanimous consent. No objections.

4. PUBLIC COMMENTS

No public comments

5. AGENDA FOR NEXT ACA GENERAL MEETING (JUNE 2023)

Item 1. County Wide Area Plan (CWAP) Update (20-30 mins)

Item 2. Retreat Discussion Update (5-10 mins)

Item 3. Area Plan Update/Public Hearing Outcome(Executive Summary for the Public) (10-20 mins)

Item 4. Director's Report (10-15 mins)

Item 5. Committee/Commission Elections (10 mins)

Item 6. OLD BUSINESS-Follow Up on Action Items (10-15 mins)

Item 7. Sub-Committee Reports (5-10 mins)

6. GENERAL COMMENTS

- The commission needs meeting space for the Retreat happening on May 25th from 1pm to 4pm.
- A request to find meeting space was sent on Wednesday 5/17 but no confirmation has been received.

ACTION: Charles will work on finding a meeting space and report back to Commissioners present.

- Commissioner Watters has suggested time be given to establish an understanding of the responsibilities that workgroups under AAA have and to obtain clarity of the Authority for AAA. Other inquiries from Commissioner Watters:
 - o Who is ultimately responsible and has the authority to oversee the work of the AAA?/Who is responsible for responding to the Senior Citizen issues?

Andrea Ford, Agency Director

Answer: The AAA is responsible for responding and the Board oversees the work of the AAA

- The past meeting minutes from YR 2022-21 that are posted on the website are very complicated to search through and time-consuming because they have all been merged together in one file.

Follow Up: Luna will work on unmerging the files and provide individual files for each Meeting.

7. ADJOURNMENT

Meeting adjourned at 10:11am.

ACA Commission Attendance as of 062123

Commissioners		Appointed	District	July	August	September	October	November	December	January	February	March	April	May	June
Donna	Griggs-Murphy	Supervisor Carson	5			X	X	Recess	EA	X	No Meeting	V	V	V	EA
Kester	Watters	Mayors Conference	North			X	X		X	X		V	V	X	X
Linda	Boykins	Supervisor Brown	3			X	X		X	X		X	X	V	X
Howard	Kirsch	BOS At-Large				X	X		X	X		X	X	X	X
Laura	McMichael-Cady	Supervisor Miley	4			X	X		X	X		V	X	X	X
Barbara	Price	Mayors Conference	North			X	X		X	X		V	EA	A	X
Florence	Raskin	Mayors Conference	North			X	X		X	X		X	X	X	X
Sukhvinder	Waraich	Supervisor Valle	2			X	X		X	X		X	V	V	X
Gursewak	Singh Dhaliwal	Mayors Conference	South			A	A		X	X		X	X	A	X
Bobby	Arte (Grant)	Supervisor Carson	5										V	V	A
10 Commissioners - 6 members (Quroum)															

Key:

X = Present

V=Virtual

EA = Excused Absence

A= Absent