

Andrea Ford, Agency Director

ADVISORY COMMISSION ON AGING
Executive Committee Agenda
Monday, January 23, 2022
9:00am-10:00am

TELECONFERENCING GUIDELINES: FOR TELECONFERENCED COMMISSION MEETINGS, MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THIS LINK: [ZOOM MEETING](#) OR DIALING IN: +1 669 900 6833 US (San Jose). Meeting ID: 854 4999 9580 | Passcode: 227645

Agenda Item	Material Provided	Person	Time
Call to Order/Roll Call Approval of Minutes	Executive Committee 12-12-22 minutes- attached	Chair Griggs-Murphy	5 minutes
Findings to Continue Meeting by Teleconference	*See below	Chair Griggs-Murphy	3 minutes
Comments from the Public		General Public	5 minutes
<u>ACA Chair Update/Status</u> New Items: <ul style="list-style-type: none"> ○ Chairperson Position/Nominating Committee ○ Discussion on Special Meeting scheduled on January 25th from 1:00pm to 4:00pm 		Chair Griggs-Murphy	20 minutes
<u>AAA Director's Report</u> Countywide Area Plan: <ul style="list-style-type: none"> ○ ACA involvement ○ Timeline ○ Planning Committee ○ Needs Assessment Review 		ACA Executive Team/Jennifer Stephens- Pierre	25 minutes
Reminders: <ul style="list-style-type: none"> ○ The ACA meeting on Monday, February 13, 2023, meeting is canceled due to the County Holiday ○ Effective March 13, 2023, ACA General Session meetings will start at 9:15am to 11:45am. ○ Bylaws Review: February 2, 2023, from 1:00 pm to 3:00pm 			

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○ ACA Executive Meeting Time: 4th Monday of each month from 9:00 am -10:00am			
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Next meeting is scheduled for Monday, February 27, 2023. 9:00 am -10:00 am.

Check website [Advisory Commission on Aging \(alamedacountysocialservices.org\)](http://alamedacountysocialservices.org) for update.

Adjournment

*** AGENDA ITEM - Findings to Continue Meeting by Teleconference.**

Staff Recommendation: Find that 1) the Advisory Commission on Aging has reconsidered the circumstances of the state of emergency, and 2) state or local officials continue to impose or recommend measures to promote social distancing. This recommendation follows the 09/28/2021 County Board of Supervisors' adoption of the Health Care Services Agency Director's recommendation that the Board implement social distancing for its meetings. For the same reasons, the same rationale applies for the meetings of the Advisory Commission on Aging and its committees.

ADVISORY COMMISSION ON AGING (ACA)
Executive Meeting Minutes
Monday, December 12, 2022 | 9:30am to 12:00pm
Via Zoom Conference Call

I. IN ATTENDANCE

<p><u>ACA Commissioners</u> Donna Griggs-Murphy (Chair) Howard Kirsch Kester Watters Laura McMichael-Cady Florence Raskin</p>	<p><u>Alameda County Staff</u> Faith Battles Sonya Frost Jennifer Stephens-Pierre Esperanza L. Contreras Charles Jones</p> <p><u>Members of the Public</u> None</p>
<p><u>Commissioners Excused/Absent</u> None</p>	

II. AGENDA ITEMS

A. Call to Order: Welcome & Introductions, Adopt Agenda

B. Findings to Continue Meeting via Teleconference

C. Motion/Discussions

Motion	Discussion/Recommendations
<p>1. Change regular meetings to 9:00-11:30am; and schedule a 10 min. break for meeting that go beyond the 2 hours</p>	<ul style="list-style-type: none"> • Members will need to vote on change. • Recommendation to change meeting time will be appended to the next General Committee meeting set for January 26, 2023
<p>2. Set recurring day/time for EC meeting</p>	<ul style="list-style-type: none"> • Meeting time set for 4th Monday of every month, starting at 10:00am to 11:00am. • Meeting time remain as 1 hour meeting.
<p>3. Questions & Concerns</p> <ul style="list-style-type: none"> • Continue Meetings Virtually Can the Committee make the decision to continue meeting virtually even after the governor lifts the State of Emergency? -<i>Comm. Kirsch</i> 	<p>The following was confirmed with County Counsel:</p> <p>After that date, next calendar year, you can hold a meeting in compliance with the Brown Act with either the: (1) traditional Brown Act rules; (2) rules enacted pursuant to AB 361 (status quo); and (3) the new rules under AB2449. If the Governor does indeed lift the state of emergency on February 28, 2023, then yes, meetings will be held under: (1) the traditional Brown Act rules or (2) the new</p>

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	<p>teleconferencing rules of AB 2449. If the Governor does not lift the state of emergency on that date or in 2023, commissions will continue conduct meetings by the status quo, AB 361 (or the other two options – traditional Brown Act or AB 2449).</p> <ul style="list-style-type: none"> • The committee must abide by the Brown Act rules which are set by the State of California. • Rules state Commissions cannot be 100% virtual, the County is still waiting for more direction from the State once the governor lifts the State of Emergency. Item will be revisited later in February.
<p>ACTION: Faith will follow-up with County Counsel and confirm if the same applies to committees that fall under the Commission.</p>	
<p>4. Identify New Committee Chairs</p>	<p>The following committees have empty seats:</p> <ul style="list-style-type: none"> • Effectiveness Committee <ul style="list-style-type: none"> - <i>Comm. Raskin declined</i> - <i>Comm. McMichael-Cady declined</i> - <i>Comm. Watters accepted</i> • MPA-CWAP Committee • No Wrong Door (Comm. Kirsch is temporarily serving as Chair) • Legislative Committee (Comm. Kirsch is working with Sabrina and Wendy Peterson to merge the Legislative Committee Chair of the Commission with the Legislative Chair of the Age Friendly Council) • Funding Committee
<p>ACTION: Commissioner Watters has accepted to continue as Chair for the Effectiveness Committee.</p> <p>ACTION: Faith has requested a hold on the merge of the two Legislative Chairs, until she can review the information. Faith will discuss the merger with Wendy Peterson.</p> <p>ACTION: Faith will arrange with County Counsel to determine if or how a Funding Committee violates the Admin Code.</p>	
<p>5. Set Agenda for January 2023 Meeting</p>	<p>Agenda Items for next meeting:</p>

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	<ul style="list-style-type: none">• Standing Agenda Items: Roll call, Agenda and Meeting Review/Approval, Chair Report, and AAA Director’s Report,• Additions:• Update on holding meetings by teleconference• Countywide Area Plan Presentation• Discussion Papers (need more time to review)• CWAP MPA Discussion Paper• Meeting Administration/Operations (Admin Papers)
<p>*Note from Comm. Kirsch: until there is a CWAP Committee established, the CWAP presentation and discussion should be held at the Commission level.</p> <p>Follow-up: Charter Papers (Commissioner Watters) will be discussed at the Effectiveness Committee</p>	

Meeting Adjourned at 11:36am