

Andrea Ford, Agency Director

Faith M. Battles, Assistant Agency Director

## ALAMEDA COUNTY ADVISORY COMMISSION ON AGING

### Executive Meeting Minutes

Monday, February 27, 2023

#### I. IN ATTENDANCE

Commissioners Present:	County Staff:
L. McMichael-Cady D. Griggs-Murphy F. Raskins B. Price	Jennifer Stephens-Pierre Faith Battles Sonya Frost Esperanza Contreras Charles Jones
<b>Public Attendance:</b> None	
<b>Commissioners Not Present:</b> H. Kirsch, K. Watters, S. Waraich, G. Singh Dhaliwal	

#### II. CALL TO ORDER

Quorum not achieved; Commission members present decided to continue meeting to set a tentative Agenda only.

#### III. AGENDA REVIEW & APPROVAL

Quorum not achieved.

***ACTION: meeting will be rescheduled for another day prior to the next General meeting date.***

#### IV. APPROVAL OF January 23, 2023 MEETING MINUTES

Quorum not achieved.

***ACTION: meeting will be rescheduled for another day prior to the next General meeting date.***

#### V. AB361 TELECONFERENCE MEETING RULES UPDATE

The State governor will be lifting the State of Emergency, tomorrow (Feb. 28<sup>th</sup>). As of March 1<sup>st</sup>, the Commission will have to adhere to the Brown Act Rules.

- Need to secure space for meeting in person. Tentative location scheduled at the Maxwell Park room in the Eastmont Town Center.
  - Space is also needed before or after the General/Executive meetings for holding Subcommittee meetings.
 

***ACTION: Charles/Luna will check for availability for the Maxwell Park room prior to/after the General/Executive meeting times.***
- Will add item to the Agenda for the next General meeting on March 13<sup>th</sup> to provide an update to all after the state governor's announcement.

#### VI. PUBLIC COMMENTS

None

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**VII. TENTATIVE AGENDA FOR NEXT MEETING**

• UNFINISHED BUSINESS ITEMS:

1. Discussion on Brown Act Changes
2. Bylaws
3. Countywide Area Plan Update

***ACTION: Charles will send 2 Doodle Polls:***

***a) To identify a new date for County staff to meet with Commission members for the CWAP update.***

***b) A second Doodle poll for another Executive Meeting before the March 13<sup>th</sup> meeting date to discuss/approve Agenda with Commission Chairs.***

4. Nomination of the Chair
  - Victoria Williams nomination for chair or vice-chair?
5. Director's Report

• STANDING ITEMS:

1. ACA Chair Report
2. Subcommittee Reports
3. Senior Legislative Reports (under UPDATES)

**VIII. GENERAL COMMENTS**

Faith will send an email on behalf of the County, to acknowledge the oversight for today's meeting to all Commissioners.